



# General Ledger Menus

## Quick Reference Card

### General Ledger Application Menus (-A Account)

#### AGJ – Journal Transactions

AGJE Create Journal Entries  
 AGJR Create Recurring Entries  
 AGJV Create Reversing Entries  
 AGJW Create Write-Off Entries  
 AGJA Create Adjusting Entries

#### AGR – Reports

AGRJ Online Inquiries  
 AGRV View Names and Vehicles  
 AGRS Schedules  
 AGRO Operating Dept. Income Stmt.  
 AGRH Dollar and Unit History  
 AGRF Set Up Report Formats  
 AGRB Balance Sheet  
 AGRG General Ledger Balances  
 AGRJ Journals  
 AGRN Unit Analysis  
 AGRM Income Statement  
 AGRD Detail General Ledger  
 AGRC Cash-in-Bank  
 AGRX Consolidated Schedule Report  
 AGRE Expense Analysis  
 AGRA Print Archived Acctg Reports  
 AGRR Bank Reconciliation  
 AGRJ General Ledger Account Balance

#### AGS – Account and Journal Setups

AGSR Report Chart of Accounts  
 AGSA Set Up GL Accounts  
 AGSL Set Up Expense Allocations  
 AGSC Set Up Sales Chains  
 AGSM Move Account History  
 AGSP Set Up Departments  
 AGSW Set Up Write-Offs  
 AGSG Set Up Report Group Codes  
 AGSH Change Journal Numbers  
 AGSJ Set Up Journals  
 AGSI Set Up Intercompany Transfers  
 AGSD Set Up Data Retention

#### AGM – Month End

AGME Close Accounting Month  
 AGMR Copy ME Disk Files to Tape  
 AGMP Set Up Posting Calendar  
 AGMA Adjust Counts  
 AGMD Delete Expired Data  
 AGMC Capture Audit Data  
 AGMT Transfer Audit Data  
 AGMG Purge Audit Data

#### AGE – End of Day

AGED End of Day

#### AGU – Data Transfer Utilities

AGUS Manufacturer DTR Setups  
 AGUP Manufacturer DTR Processing  
 AGUG Generic DTR Setups  
 AGUT Generic DTR Processing  
 AGUC Creditnet II EFT

#### AGI – Installation

AGIB Install GL Account Balances  
 AGIS Save Company  
 AGIL Load GL ADEPT  
 AGID Delete GL ADEPT

#### AGD – Document Tracking

AGDS Missing Documents

#### AGT – Month 13 (M13)

AGTF Set M13 Open Flag  
 AGTE Create M13 Journal Entries  
 AGTS M13 Schedules  
 AGTM M13 Income  
 AGTD M13 Detail  
 AGTO Set Up M13 GL Accounts  
 AGTR M13 Report Chart of Accounts  
 AGTI M13 Online Inquiries  
 AGTA Create M13 Adjusting Entries  
 AGTT Open M13 from Tape  
 AGTJ M13 Journals  
 AGTB M13 Balance Sheet  
 AGTG M13 General Ledger Balances  
 AGTC M13 Cash-in-Bank  
 AGTL Close M13 Accounting Month  
 AGTV Create M13 Reversing Entries

#### UF – Utility Functions

ESP English Statement Processors  
 TRM Set Terminal Characteristics  
 PMG Printer Management Menu  
 SPL Spooler Menu  
 TPH Terminal Independent Processor  
 JOB Job Stack  
 DCS Run DCS Functions  
 COP Communications Operations Menu  
 BAP Batch Printing  
 TPC Connect to Server Process  
 REM Remote Logon  
 REF Reflection Menu  
 AGRV View Names and Vehicles  
 ETC Electronic Time Clock  
 TCE Electronic Time Clock Entry  
 TCA Timeclock Administrator  
 PLS ADP-plus Menu



\* 2 4 8 6 9 0 \*

# General Ledger Function Codes

## General Ledger Function Codes (-AC Account)

Code	Menu	Function	Code	Menu	Function	Code	Menu	Function
AGDS	AGD	Missing Documents	AGTI	AGT	M13 Online Inquiries	AGTG	AGT	M13 General Ledger Balances
AGED	AGE	End of Day	AGTJ	AGT	M13 Journals	AGTL	AGT	Close M13 Accounting Month
AGIB	AGI	Install GL Account Balances	AGRL	AGR	General Ledger Account Balance	AGTM	AGT	M13 Income Statement
AGID	AGI	Delete GL ADEPT	AGRM	AGR	Income Statement	AGTO	AGT	Set Up M13 GL Accounts
AGIL	AGI	Load GL ADEPT	AGRN	AGR	Unit Analysis	AGTR	AGT	M13 Report Chart of Accounts
AGIS	AGI	Save Company	AGRO	AGR	Operating Dept. Income Stmt.	AGTS	AGT	M13 Schedules
AGJA	AGJ	Create Adjusting Entries	AGR R	AGR	Bank Reconciliation	AGTT	AGT	Open M13 from Tape
AGJE	AGJ	Create Journal Entries	AGRS	AGR	Schedules	AGTV	AGT	Create M13 Reversing Entries
AGJR	AGJ	Create Recurring Entries	AGRV	AGR	View Names and Vehicles	AGUC	AGU	Creditnet II EFT
AGJV	AGJ	Create Reversing Entries	AGRX	AGR	Consolidated Schedule Report	AGUG	AGU	Generic DTR Setups
AGJW	AGJ	Create Write-Off Entries	AGSA	AGS	Set Up GL Accounts	AGUP	AGU	Manufacturer DTR Processing
AGMA	AGM	Adjust Counts	AGSC	AGS	Set Up Sales Chains	AGUS	AGU	Manufacturer DTR Setups
AGMC	AGM	Capture Audit Data	AGSD	AGS	Set Up Data Retention	AGUT	AGU	Generic DTR Processing
AGMD	AGM	Delete Expired Data	AGSG	AGS	Set Up Report Group Codes	BAP	UF	Batch Printing
AGME	AGM	Close Accounting Month	AGSH	AGS	Change Journal Numbers	COP	UF	Communications Operations Menu
AGMG	AGM	Purge Audit Data	AGSI	AGS	Set Up Intercompany Transfers	DCS	UF	Run DCS Functions
AGMP	AGM	Set Up Posting Calendar	AGSJ	AGS	Set Up Journals	ESP	UF	English Statement Processors
AGMR	AGM	Copy ME Disk Files to Tape	AGSL	AGS	Set Up Expense Allocations	ETC	UF	Electronic Timeclock
AGMT	AGM	Transfer Audit Data	AGSM	AGS	Move Account History	JOB	UF	Job Stack
AGRA	AGR	Print Archived Acctg Reports	AGSP	AGS	Set Up Departments	PMG	UF	Printer Management Menu
AGRB	AGR	Balance Sheet	AGSR	AGS	Report Chart of Accounts	REF	UF	Reflection
AGRC	AGR	Cash-in-Bank	AGSW	AGS	Set Up Write-Offs	REM	UF	Remote Logon
AGRD	AGR	Detail General Ledger	AGTA	AGT	Create M13 Adjusting Entries	SPL	UF	Spooler Menu
AGRE	AGR	Expense Analysis	AGTB	AGT	M13 Balance Sheet	TCA	UF ETC	Timeclock Administrator
AGRF	AGR	Set Up Report Formats	AGTC	AGT	M13 Cash-in-Bank	TCE	UF ETC	Electronic Time Clock Entry
AGRG	AGR	General Ledger Balances	AGTD	AGT	M13 Detail General Ledger	TPC	UF	Connect to Server Process
AGRH	AGR	Dollar and Unit History	AGTE	AGT	Create M13 Journal Entries	TPH	UF	Terminal Independent Processor
AGRI	AGR	Online Inquiries	AGTF	AGT	Set M13 Open Flag	TRM	UF	Set Terminal Characteristics
AGRJ	AGR	Journals				PLS	UF	ADP-plus Menu